



REGISTRATION DEPARTMENT

| Sr.No | NAME OF NOTIFIED SERVICES | | DESIGNATED PUBLIC SERVANT | NAME OF APPELLATE AUTHORITY | NAME OF REVIEWING AUTHORITY |
|-------|---|--|----------------------------------|---------------------------------------|--------------------------------|
| 1 | Services provided in the registration offices | Registration/dlsposal of documents presented | District Registrar/Sub-Registrar | Inspector of Registration Office(IRO) | Inspector General Registration |
| | | Delivery of registered documents | District Registrar/Sub-Registrar | Inspector of Registration Office(IRO) | Inspector General Registration |
| | | Search and Copy work | District Registrar/Sub-Registrar | Inspector of Registration Office(IRO) | Inspector General Registration |
| | | Encumbrance certificates | District Registrar/Sub-Registrar | Inspector of Registration Office(IRO) | Inspector General Registration |
| 2 | Public services related to Registration through departmental HQ | search and copy work related to Societies/Firms Record | Officer-in-charge | Inspector General, Registration | Seretary, Registration |
| | | Registration of Societies/Firm | Officer-in-charge | Inspector General, Registration | Seretary, Registration |